



TEXAS DEPARTMENT OF HEALTH
AUSTIN, TEXAS
INTEROFFICE MEMORANDUM

01-084

TO: Regional Directors
Directors, Local Health Departments
Directors, Independent WIC Local Agencies
Herman Horn, Chief, Bureau of Regional/Local Health Operations

FROM: Gerald D. Cannaday, Jr.
Chief, Bureau of Nutrition Services **“Original Signed”**

DATE: July 18, 2001

SUBJECT: Contracted WIC Immunization Services

The purpose of this memo is to clarify contracted WIC immunization services.

If your FY 2001 WIC contract requires you to provide immunizations, you must continue these services throughout the contract period. You can not cease immunizations without obtaining WIC State Office approval. Additionally, you cannot change or alter the clinic sites at which you provide immunizations or “open” new immunization sites. At your “non-immunization” sites, you must continue to screen each client’s immunization status and make appropriate referrals. This must be documented in the client’s record.

If your FY 2001 WIC contract does not include language related to the provision of immunizations, you will not receive reimbursement for immunizations provided. All of your clinic sites should be screening each client’s immunization status, making appropriate referrals and documenting the client’s chart. You cannot choose to provide any immunization services without prior approval from the WIC State Office or without obtaining an amendment to your FY 2001 WIC contract.

The TDH Immunization Division anticipates limited funding for WIC immunization services again in FY 2002. We are currently in the process of reviewing the FY 2001 statistics and costs with the Immunization Division. Once this review is completed, we will determine whether any adjustments are necessary for the FY 2002 contract period and will notify affected local agencies.

If you have any questions, please contact Marie Garland, RN, WIC Immunization Coordinator at (512) 458-7111 extension 3109 or Barbara Keir, Director, Division of Public Health Nutrition and Education at (512) 458-7111 extension 2144.